



Northern Parade Schools

King's Group Academies

admin.np@kingsacademies.uk

www.npschools.co.uk

Headteacher: Mrs Sue Wilson BEd (Hons)



Doyle Avenue
Portsmouth
Hampshire PO2 9NE
Tel: 023 9266 2129

Thursday 7th March 2019

Dear Parents/Carers,

I hope like me, you are all really impressed with the amount of outdoor space we have at Northern Parade now that all the expansion work has been completed. At this point I would like to write to you about some mid-year reminders about dropping off and picking up.

Dropping Off

	Gates open	Door open	Door closed	Gate Closed
Foundation	8:10am	8:40am	8:50am	8:50am
Year 1/Year 2	8:10am	8:35am	8:45am	8:50am
Year 3/4/5/6	8:10am	8:30am	8:40am	8:40am

No dropping children at the office before the gates close.

Picking up

	Gates open	Door open	Door closed	Gate Closed
Foundation	2:55pm	2:55pm	3:05pm	3:20pm
Year 1/Year 2	2:55pm	3:00pm	3:10pm	3:20pm
Year 3/4/5/6	3:00pm	3:10pm	3:20pm	3:30pm

No picking children up from the office before doors close as your child will still be in class.

Any children not picked up before door close time will be taken to the front office for 10 minutes holding time, any time after which they will be taken to after school club and a £7.50 charge will incur. If your child is not picked up by 5.30pm or we have not been notified of an adult coming to pick up, we will notify the police that we have an abandoned child for them to collect.

Another area which has been greatly enhanced through the expansion work is our main office which is now a warm and welcoming area that has been able to cope with a growing number of pupils, and with that, their parents/carers.

Office Open	Phone Lines Open	Office Closed	Phone Lines Closed
8:20am	8:30am	4:00pm	4:00pm

Please note that with effect from Tuesday 12th March, the office will be shut on Tuesday 09:15-12:00 and Thursday 12:15-2:45. If you are calling the office during this time, please leave a message.





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If you need to call after 4pm in an emergency, you can press the option for Leapfrog and this will put you through to someone (please be patient).

Thank you for all of those who have engaged with the healthy lunches. My next campaign is to tackle slang language and ensure our children construct eloquent sentences while talking. Please could I ask that you all demonstrate this through remembering not to use slang and inappropriate language on school grounds, in the main office or around your child.

Yours sincerely,

Mrs S Wilson
Executive Head

