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VENUE	ACTIVITY/EVENT	PERSONS INVOLVED
NORTHERN PARADE SCHOOLS	PE LESSONS AND SCHOOL SPORT	CHILDREN AND COACHES

Last updated: 27/11/2020

Next review date: 28/05/21

General Manager of Zuko Sports: Joe Maxwell

RISK ASSESSMENT

HAZARD	Who may be at risk	CONTROL MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES	COACHES TRAINING REQUIRED
Goalposts	Children	Goalposts are checked regularly by coaches and caretaker	Medium/High	Caretaker will regular check goals and fix them if need be	Y
Weather Extremes	Children and Coaches	Coaches can bring class into hall if weather is bad	Low/Medium		Y
General state of playground	Children	Regular checks of playground by coaches	Low/Medium		Y
Childrens Footwear – inappropriate footwear for conditions (danger of slipping/risk of injury)	Children	Coaches will check footwear to make sure children are not wearing	Low	School is responsible for reminding children about PE kit policy and correct footwear.	Y

		school shoes, studs or boots with heels		Coaches can refuse children to take part in lesson if inappropriate footwear.	
Jewellery	Children	All Jewellery has to be removed or taped up before a match. Coaches and Teachers check this	Low	Each pupil to be responsible for removing their own jewellery before lessons or clubs	Y
Dehydration/Exhaustion	Children	Water bottles are brought outside from class when on a hot day. Drinks are allowed before, during and after session.	Low		Y
Drinks in the hall	Children, Coaches and School Staff	No water bottles allowed in the hall to prevent spillages and slipping	Medium	If a child would like a drink allow them 2 at a time to go back to class.	Y
Wet or slippery surfaces	Children and Coaches	Coaches will do regular checks around drain areas or large puddles on playground	Low	Coaches can sweep puddles into the drains before lesson.	Y
Outside played areas securely fenced and gated	Children	Coaches will do regular checks that the playground is secure and no children can get out	Low/Medium		Y
Waterbutts or garden ponds securely guarded	Children		Low		Y
Sharp objects or pottrusions or animal excrement	Children and Coaches	Coaches will do regular check of the playground for any of this.	Low/Medium	School caretaker will be assigned to remove any hazardous objects or excrement	Y
All play areas free from obstruction	Children	Anything that is blocking the playground will be	Low/Medium		Y

		moved or a lesson will not be carried out.			
Building work in school	Children and Coaches	Coach must scan playground to see if there are any building equipment left around. It is coach's responsibility to make the right people aware of this and have it either removed or children's lesson to be moved somewhere else.	Medium/High		Y
Dust	Children and Coaches	When building work is happening around school Dust can be blown over playground. Coaches must be aware of this when this is happening and must keep children away from any building work happening.	Low		Y
Football- Heading	Children	Children from 12 and below are not to be taught or be allowed to header a football in lessons	Low/Medium	Coaches to plan lessons around this and to encourage the children to keep the ball below chest height. Reinforce safety measures	Y
Hockey Sticks- Accidental hitting	Children	Children are encouraged by coaches to not raise the Hockey stick no higher than waist height	Medium	Small amount of players on teams Safety discussion before Soft balls	Y

Tennis Rackets- Accidental hitting	Children	Children to be given enough room away from other children to be able to hit a tennis ball without hitting other people	Low/Medium	Coaches to plan lessons with a big enough area	Y
Cricket Bats	Children	Children to be given enough room away from other children to be able to hit a tennis ball without hitting other people	Low/Medium	Coaches to plan lessons with a big enough area	Y
Dodgeballs	Children	Dodgeball is to be played from shoulders and below. No headshots allowed	Low/Medium	Soft balls used	Y
All medicines, cleaning materials, bleach, sharp instrumentals etc locked away from children	Children	Any medicines, cleaning materials, bleach or sharp instrumentals will be removed from the hall before the lesson. Coaches are entitled to remove these objects and will do regular checks to make sure they are not in and around lessons.	Medium	A key is available for the PE Cupboard to lock them away from children	Y
Tripping and Falling	Children	Make children aware of dangers – slipping, tripping.	Low		Y
Collisions	Children	Designated safe area. Draw attention to obstacles. Control pace and numbers of people in area	Low		Y

Misuse or lack of control of equipment leading to purposeful or accidental striking of other people	Children	Reinforce safety measures and game rules. Work in controlled groups with specific individual tasks. Establish safe spacing between each group. Discipline and negative or potentially dangerous behaviour.	Low	Use classroom management rules.	Y
Muscular injuries excessive stress/strain. Injury through incorrect execution of activity.	Children	Follow aerobic and stretching warm up exercises. Use appropriate size/weight equipment. Follow PE Curriculum guidelines and adhere to safe practice. Reinforce safety measures	Low	Assess quality and appropriateness of equipment	Y
Showing a negative physical response to exercise- overly heavy breathing, dizziness etc.	Children	Observe physical responses	Low	First aid provision	Yes

RISK ASSESSMENT NPS (Dance/Gym Halls)

HAZARD	WHO MAY BE AT RISK?	CONTROL MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES	COACHES TRAINING REQUIRED
Hall well ventilated	Children and Coaches	Quad doors or small windows will be opened when hall needs to be ventilated	Low/Medium		Y
Gas taps, electric points covered	Children and Coaches	Coaches will do regular checks of hall	Medium/High	Coaches to let school caretakers know beforehand of any faults Any faults coaches to avoid halls for lessons	Y
Drinks in the hall	Children, Coaches and School Staff	No water bottles allowed in the hall to prevent spillages and slipping	Low/Medium	If a child would like a drink allow them to go 2 at a time to back to class to have one.	Y
Fire Exits kept clear	Children and Coaches	Anything in the way of fire exits will be moved before the lesson by coaches	High		Y
Childrens Footwear – inappropriate footwear for conditions (danger of slipping/risk of injury)	Children	Coaches will check footwear to make sure children are not wearing school shoes, studs or boots with heels	Low	School is responsible for reminding children about PE kit policy and correct footwear.	Y
Jewellery	Children	All Jewellery has to be removed or taped up before a match. Coaches check this	Low	Each pupil to be responsible for removing their own jewellery before lessons or clubs	Y

Wet or slippery surfaces	Children, Coaches and School Staff	Coaches to thoroughly check the halls before lesson	Low	Wet slippery signage is available in school	Y
Sharp objects or protrusions	Children and Coaches	Coaches to thoroughly check the halls before lesson	Medium/High		Y
All play areas free from obstruction	Children	Coaches to thoroughly check the halls before lesson	Low/Medium		Y
Risk of falling from windows	Children	Children will not sit on Window frames. Coaches will make sure this does not happen	Low		Y
Floor coverings made safe	Children and Coaches	Coaches to check floor	Low	School caretaker to be made aware if any faults	Y
Tables are put away after lunchtime	Children	Coaches to make sure they are removed before lesson	Low	Lunchtime staff at school will be reminded to put away all tables after lunch	Y
All medicines, cleaning materials, bleach, sharp instrumentals etc locked away from children	Children	Any medicines, cleaning materials, bleach or sharp instrumentals will be removed from the hall before the lesson. Coaches are entitled to remove these objects and will do regular checks to make sure they are not in and around lessons.	Medium	A key is available for the PE Cupboard to lock them away from children	Y