



## **On Line Learning Policy** **Northern Parade School**



### **Aims**

- To ensure the ongoing education of Northern Parade pupils under unusual circumstances.
- To future-proof against closures that could happen at any time: due to school closure from illness epidemic, extreme weather, power-loss, etc.
- To ensure ongoing education of pupils who cannot be in school but are able to continue with their education when the school remains fully open.

### **Remote/Digital Learning Lead**

The Lead of Digital Strategy is responsible for formulating and overseeing Remote Learning Policy under the guidance of the SLT. Any questions about the operation of this policy or any concerns about the viability of any part of this policy should be addressed to the Lead of Digital Strategy in the first instance.

### **Northern Parade Schools will be proactive in ensuring that:**

- Staff have access to Google Classrooms, and that these are set up.
- Pupils within classes have access to the Google Classroom (log - in to be prepared by the Digital Lead).
- Pupils will receive Google Classroom refresher sessions as part of ICT lessons.
- Staff are familiar with the main functions of Google Classroom.
- Staff have the ability to lead a Google Classroom lesson, assembly, meeting (video and/or audio) with their classes either from their classrooms or from home where technology permits.
- Parents and pupils are made aware in advance of the arrangements in place for the continuity of education

### **Northern Parade Schools should ensure that staff are supported in the development of the above framework by:**

- Using staff meetings or setting aside professional development time
- Ensuring that staff have access to a suitable device in their classroom or,
- in the event of closure, that staff have suitable at home and if not, the school will endeavour to supply them with a device during any closure period.

### **Continuity of Education in Event of a Closure**

We believe that it is in the best interests of our children that we continue to provide structured support to the best of our ability. This is our children's education and we cannot afford for them to miss out on any further learning time.

Northern Parade Schools will make provision for remote contact with pupils on a daily basis in two forms:



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- Pupils will have access to work that allows them to continue to progress while at home
- Pupils will have the opportunity for face-to-face interaction with a member of their Year Group team.

We are mindful of the challenges of operating in an unfamiliar environment in that: online learning operates on a very different dynamic. Some subjects and activities do not lend themselves well to remote learning

### **Expectations and Responsibilities of ALL staff.**

#### **Teaching Staff;**

- Create a weekly timetable with updated times of online learning and weekly expectations.
- Continue teaching in line with current, extensive planning that is already in place throughout the school and adapted for the needs of pupils within the class context
- Plan a range of activities and where possible they will not require the use of a digital device – paper pack for Home Learning
- Keep in contact with children through the Marvellous Me app;
- Reply to messages, set work and give feedback on activities during the normal teaching hours 8.30 am – 3:30pm;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow
- Contact parents if children are not engaging with remote learning.

#### **Teaching Assistants will;**

- Support class teachers in providing learning opportunities for children
- Attend virtual lessons with class teachers
- Support class teachers in feedback to pupils
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow.

#### **Subject Leads will;**

- Work with teachers remotely to make sure the work set is appropriate, consistent and in line with current, extensive planning that is already in place throughout the school and adapted for the needs of pupils within the class context
- Alert teachers to resources they can use to teach their subject remotely
- Monitor the quality of work produced across all year groups and ensure consistent with the high standards and expectations expected

### **Remote Learning Practice and Recommendations**



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- Google Classrooms will be the single hub for all Remote Learning interactions.
- Google Classroom will allow teachers to host video and audio calls and automatically invite members of their classes (pupils join by clicking the relevant meeting invite).
- Teachers should record the Lesson for access at a future date and particularly for those pupils who are unable to log in during the live lesson.
- Screen sharing will allow teachers to broadcast their screens and open documents during the Google Classroom lesson allowing for discussion and sharing. Where appropriate this can be monitored using the chat function.
- Lessons for EYFS will be pre-recorded and where appropriate in Year 1.

### Access to devices DfE

- Dfe advice link [Get help with technology service](#). This service can be used to manage orders for laptops and tablets supplied by the Department for Education during coronavirus (COVID-19).
- The exact number of devices available will be confirmed at the time of ordering based on stock availability and the extent of coronavirus restrictions.
- Devices will only be available to order when local coronavirus restrictions are confirmed, or if devices need to be requested for clinically extremely vulnerable children who are shielding following official advice.

### Useful links to order and support with devices

- [Computacenter TechSource](#)
- [Computacenter Support Portal](#)
- [How to order laptops and tablets during coronavirus](#)

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